



**FLORIDA INTERNATIONAL UNIVERSITY
UNIVERSITY CURRICULUM COMMITTEE**
Proposal for a New Course

DO NOT TYPE IN THIS BOX

Bulletin # : _____

Academic Year : _____

1. School/College _____

Div./Dept. in Which Taught _____

2. _____ CIP Code (Leave this blank): _____
 Alpha Prefix 1st Digit Last 3 Digits "C"-lec-lab "L"-Lab Cr. Hrs.

3. Grading Method (select one): Graded Pass/Fail

4a. Course Title _____

b. Abbreviated course Title (for computer class schedules, transcripts)
LIMITED TO 25 Characters (including spaces)

5. Statewide Course Numbering Subject Matter Area _____

6. Catalog Description/Major Topics (not to exceed 200 characters including spaces)
College of Medicine and College of Law: Attach description not exceeding 1,000 characters including spaces.

7. Attach detailed syllabus course outline and course justification on separate page(s).

8. Prerequisite(s): _____

9. Corequisite(s): _____

10. Objective(s) of Course:

11. Does this course duplicate/overlap other courses at FIU? No Yes
 If yes, please explain: _____

12. What other closely related department(s) have been consulted about this course?

13. Is this course used for the assessment of a program or a certificate (if yes, then send a notification to assessment@fiu.edu)? No Yes

PROPOSAL REQUESTED BY:

Faculty Contact _____ *Tovah Bender* _____ / _____ / 20
 (Type name) (Signature)

(Email address) (Phone number)

Chairperson (Dept./Div.) _____ *Victor Uribe* _____ / _____ / 20
 (Type name) (Signature)

Chairperson (Curr. Comm.) _____ / _____ / 20
 (Type name) (Signature)

College/School Dean _____ / _____ / 20
 (Type name) (Signature)

Submit one original form. Attach one copy of the course justification and course syllabus, course description, objectives, major topics and textbooks.

**Tovah Bender
History Department**

**New Course Justification:
HIS 4XXX Internships in History**

The History Department's undergraduate committee proposes to introduce a course to the catalog, HIS 4XXX Internships in History with the following description:

Students enrolled in this internship will gain hands-on experience in career fields related to history. May be repeated. Prerequisite: Permission of the department required.

This would be available for students who want to do a for-credit internship in fields like (but not limited to) law, government, and not-for-profits for credit. The goal would be to encourage students to pursue such internships while providing them with support as they do so.

RESULT of this change and the second submitted change:

There will be a new course with the title HIS 4XXX Internship in History, to cover students interested in multiple areas of historical work. The existing course, HIS 4941 Internship in History, will now be called HIS 4941 Internship in Public History, to reflect its existing specific focus on public history. So there will be TWO Internship courses now offered, one brand new, the other with a new name.

Syllabus:

Internship in History

HIS 4xxx
Fall 2022

Tovah Bender
tbender@fiu.edu
phone: n/a

Department of History
DM 391C
Office Hours: by appointment

Course Description:

This course is designed to support you as you gain hands-on experience in a career field related to history. While much of the work will happen at your work site, the source is designed to help support you as you do so and to help you make connections between your work and the discipline of history.

Course Objectives:

Over the course of the semester you will

- Gain experience in a field related to history
- Think critically about the connections between this career field and history.

Prerequisites: Permission of the department. This will be granted only after you have secured an internship.

Required Purchases:

There are no required purchases for the course. Each student will be asked to read a selection of materials that ties the field of their internship to the discipline of History. You may purchase those materials or find them at a library.

Readings:

May include Deborah E. Lipstadt, *History on Trial: My Day in Court with a Holocaust Denier* (2006) and other readings as determined by the Instructor.

Assignments:

Over the course of this semester you will:

- Gain experience in the field
 - At the beginning of the semester, submit a letter of commitment from the approved institution to the internship supervisor.
 - Complete a minimum of 80 hours of internship at an approved institution.
 - Log your hours and activities during the internship in a neat and professional way.
 - Have your internship supervisor submit a final letter of evaluation.
- Connect the internship to the discipline
 - Keep in regular contact with the internship supervisor during the semester, most notably replying to check-in emails and notifying the supervisor of any possible issues with as much advance notice as possible.
 - Read a selection of materials that ties the field of their internship to the discipline of History. The text(s) will be agreed upon by the student and internship supervisor before the start of the semester.
 - Write a 3-4 page reflection connecting the readings and your experience in history generally to the experience gained in the internship. The precise nature of the question will be agreed upon by the student and internship supervisor before the start of the semester.

Your grade will be based on the prompt and professional submission of the letter of commitment, time log, and final letter of evaluation (50%) and of the reflection paper (50%). For specifics, see below:

Letter of Commitment:

Your approved institution should send a formal letter of commitment to the internship supervisor (Dr Bender) as soon as possible confirming that they will host you. They should include the dates, schedule, your responsibilities, and the name and contact information of your direct supervisor. This letter will serve as a contract to ensure that your expectations and your hosts' expectations match.

Time Log:

You must keep a log of your hours and tasks completed. There is no specific format required for this log. You will submit it at the end of the term but should keep it up to date and might be asked to share it at any point in the semester.

Final Letter of Evaluation:

Your approved institution should submit a final letter of evaluation documenting the number of hours you completed, summarizing the work you did, and assessing your performance. This can take the form of a letter of recommendation that the institution shares with us or another form that would be useful to you.

Reflection Paper: (sample for a law internship)

As part of the credit that you earn for your internship, you must read Deborah Lipstadt. *History on Trial: My Day in Court with a Holocaust Denier*. Harper Perennial: 2006. In this book, Lipstadt, a historian, reflects on the process of going to trial with a Holocaust denier, essentially requiring her to prove in court that the Holocaust occurred.

Among other things, Lipstadt explores the difference between legal and historical proof. Think about the difference she provides, based on her experience as a historian in the courts. And think about what you know of the two, based on your work as a historian (as a history major) and in the legal field (and as a future lawyer). Based on this comparison, write a 3-4 page reflection on the topic. This should include:

- Lipstadt's distinction between legal and historical proof, as presented in her text. This section should rely heavily on Lipstadt's text, including citations.
- Your distinction between the two, and whether or not you agree with Lipstadt.
- Back up your distinction between the two using evidence from BOTH your experience in the history major (your coursework etc) and your experience in the legal field to this point.

This is not a formal, thesis-based argumentative paper that you might write in a history class. I do not expect you to do research or reading beyond *History on Trial*. I do not expect you to cite anything beyond that text. What I am looking for is:

- A grasp of Lipstadt's text and arguments
- Critical thinking about Lipstadt's arguments and the subject more generally
- Evidence drawn from your own experience (and ability to use your own experience to draw more abstract conclusions, and to support abstract conclusions with evidence from your experience)
- Clear, understandable writing.

Specifics: The paper should be written in Times New Roman font, double spaced with standard (1 or 1.25 inch margins), no space between paragraphs. Please number the pages and put your name, the date and the course at the top of the first page.

Schedule:

Most of the work for this internship will occur in agreement with the approved institution, so the schedule for the academic side is minimal.

By the end of the first week of classes:

- Secure the internship with the approved institution

- Secure permission for the academic internship and register for the agreed-upon number of credits
- Submit the letter of commitment from the approved institution to the internship supervisor.

By the end of week 5:

- Check in with internship supervisor
- I encourage you to read the materials and get the reflection in early, before your semester gets too crazy!

By the end of week 9:

- Check in with internship supervisor

By the end of week 13:

- Check in with internship supervisor

By the end of Finals Week

- Submit the time log
- Submit the reflection
- Submit the Final Letter of Evaluation

Policies:

Attendance and Participation:

Over the course of the semester you will need to complete a minimum of 80 hours of internship at your approved institution. How and when you complete those hours should be agreed upon by you and the institution.

It is your responsibility to log those hours and the activities you perform during that time. You will be asked to submit that log at the end of the semester.

In addition to the internship itself, I will be checking in with you every few weeks and am available to meet with you as needed.

Late/Make-Up Policy:

All work is due by 11:59pm on the final Friday of the semester, during Finals Week. No late work will be accepted without documented proof of an emergency.

Note to Students with Disabilities:

The Disability Resource Center (DRC) collaborates with university faculty to provide inclusive learning environments. The DRC can also help support you and inform you of your rights as you transition from FIU to a professional workplace, where your rights to reasonable accommodations are covered by the Americans with Disabilities Act. Additional information may be found in the DRC's website: drc.fiu.edu.

Classroom Behavior:

As you are doing this internship for FIU credit, the student honor code and code of conduct apply to you in your capacity as an intern.

Just as in the regular classroom, academic dishonesty will not be tolerated in the academic portion of the internship or in the internship itself. Academic dishonesty includes, but is not limited to, plagiarizing (representing someone else's work as your own), providing someone else with materials that will be used for academic dishonesty, cheating on assignments or examinations, or engaging in unauthorized collaboration on academic work. It will result in a penalty ranging from a zero on the assignment to failure in the course and reporting to the University.

To review the student conduct and honor code, visit <https://studentaffairs.fiu.edu/get-support/student-conduct-and-academic-integrity/academic-integrity/index.php>

If you have any questions about what constitutes academic dishonesty or plagiarism, see me.

Just as the honor code and code of conduct continue to apply to you as you work as an intern, so to are you protected by them. *If anyone associated with the internship behaves towards or around you in such a way that it disrupts, disturbs, impairs, interferes with, or obstructs your ability to preform your duties as an intern, notify me immediately.*

FIU defines sexual harassment as any unwelcome sexual advances, requests for sexual favors or other verbal or physical conduct of a sexual nature which 1) makes submission to or rejection of such conduct either an explicit or implicit basis for employment and/or academic decisions affecting the individual; or 2) unreasonably interferes with the individual's employment or academic performance by creating an intimidating, hostile or offensive environment.

Florida International University is a community dedicated to generating and imparting knowledge through excellent teaching and research, the rigorous and respectful exchange of ideas, and community service. All students should respect the right of others to have an equitable opportunity to learn and to honestly demonstrate the quality of their learning. Therefore, all students are expected to adhere to a standard of academic conduct, which demonstrates respect for themselves, their fellow students, and the educational mission of the University. All students are deemed by the University to understand that if they are found responsible for academic misconduct, they will be subject to the Student Conduct and Honor Code procedures and sanctions as outlined in the FIU Regulation 2501 and the Student Handbook.

To review the student conduct and honor code, visit <https://studentaffairs.fiu.edu/get-support/student-conduct-and-academic-integrity/academic-integrity/index.php>

Instructors retain the right to modify the course syllabus for any reason throughout the semester provided that:

- Fair and adequate notice is given to enrolled students either by e-mail, in writing, or through online publishing.
- Modifications to the syllabus are not arbitrary or capricious.
- Students are not unfairly disadvantaged by mid-semester changes to grading standards, attendance standards, or performance measures.

Support:
Counseling and Psychological Services (CAPS)

If you are looking for help for yourself or a fellow classmate, Panthers Care encourages you to express any concerns you may come across as it relates to any personal behavior concerns or worries you, for the classmate's-being or yours; you are encourage to share your concerns with FIU's Panthers Care website: <http://PanthersCare.fiu.edu/>.

Counseling and Psychological Services (CAPS) offers free and confidential help for anxiety, depression, stress, and other concerns that life brings. Learn more about CAPS at caps.fiu.edu Professional counselors are available for same-day appointments. Don't wait to call 305-348-2277 to set up a time to talk or visit the online self-help portal.

Writing in History Program:

program provides assistance with papers and other written assignments, as well as resumes, cover letters and the other writing that students do, offering free, online and in-person, one-on-one tutoring appointments. Tutors have specialized knowledge of writing for History classes. For more info: history.fiu.edu/tutoring.