

INDEPENDENT STUDY AGREEMENT FORM

Before permission number is granted 3 items must be submitted:

1. Student should submit a one-page statement of interest to their independent study advisor two weeks BEFORE the beginning of the semester they wish to pursue an independent study. The statement should include: [1] a tentative/working title; [2] a description of the research problem; [3] a proposed methodology or research design (e.g., guided reading, participant-observation, survey analysis, ethnographic interviews, library research project, etc.)
2. Prepare a timeline for delivering progress reports and/or drafts to the advisor.
3. A completed and signed Independent Study Agreement Form.

After the permission number is granted:

1. The student must meet with the advisor by the first week of the semester to approve the timeline and make an agreement about regular meetings to discuss the work. Exact details are left to the students and faculty members involved.
However, it is the student's responsibility to maintain regular contact with the advisory with updates on the research. Failure to follow through with this may jeopardize completion of the project and affect the grade for the course.
2. Submit a copy of the final draft of the independent study to advisor the first Monday of the final examination period.

Note:

- **Incompletes are not given.**
- **Email submissions are not acceptable at any point during the semester of the independent study, unless otherwise indicated by the advisor.**
- **The final paper should meet academic standards in research, presentation and integrity.**

I, _____, have read and understood all portions of the Independent Study Agreement Form. I understand that failure to meet any of these points will affect the final course grade.

Signature		Date	
PantherSoft#	Tel.	Email	
Course#		Semester	
Advisor's Name		Advisor's Signature	
Director's Name		Director's Signature	